

**Information Resource
Center (IRC)**



PUBLIC AFFAIRS
U.S. Embassy, Phnom Penh

2003

Mission Objectives

Information Resource Center aims to provide specialized, substantive, and accurate reference and research information about the United States, its people and its policies. The Center responds to queries from government officials, senators, member of parliaments, academics, members of the media, and private citizens.

Reference and Services

- Researches and orders U.S. magazines, books and reference materials for public use and distribution to selected organizations.
- Disseminate information about the U.S. to the public and assists general public research information about the U.S.
- Assists Embassy staff research information required for their work.

In addition to the above services, the IRC also distributes pamphlets, printed electronic journals, and back issue of magazines and journals to key libraries and institutions in Phnom Penh.

Collections

Books: The IRC is holding a special collection around 500 non-fiction and reference books on the United States, ranging from the U.S. government, politics, international relations, legal system, history, literature, human rights and democracy.

Office Hours

Monday to Friday, 8:00 AM - 5:00 PM

Contact Information

Information Resource Center

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- *Article Alert*, is a monthly list of articles covering the most current information on professional fields of interests in five thematic areas: Economics and Trade, International Relations, Human Rights and Democracy, Global Issues, and U.S. Society and values.
- *Table-of-Content(s)*, content page(s) of journals sent out on a regular basis. Recipients of this service will receive, on regular basis, table of contents of current periodicals available at our IRC may request the full text of specific articles for personal and noncommercial use.

Periodicals: The IRC is currently subscribes to 40 periodicals ranging from weekly magazines to more academic and scientific journals.

CD-ROMs: The IRC also maintain a number of CD-ROMs.

- ***Administrative and Cost of Election Project CD-ROM***, a user friendly information resource on all aspects of organizing elections.
- ***Encyclopedia Britannica***, the most timely and comprehensive CD-ROM encyclopedia that cover over 73,000 articles.
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- ***Environmental***, a computer based Environmental Assessment Guide covering major activities that required for successful EA from the U.S. experience.
- ***Funk and Wagnalls Unabridged Encyclopedia***, a searchable CD-ROM with over 25,000 informative articles and over 10,000 media items, including photographs, maps, flags, sounds, speeches, and music.
- ***Information USA***, an authoritative resource for information about the U.S. policies, American society, culture, and political processes.
- ***United States Code***, a searchable CD-ROM containing the general and permanent laws of

of the United States

- **U.S. Academic Explorer**, a fun and easy to use CD-ROM that provides a broad overview of the U.S. education system.

Online Databases

- **Columbia International Affairs Online**: The most comprehensive source for theory and research in international affairs.
- **Factiva**: Provides full text of current news in economics and trade of the U.S. State Department, company profiles and news updates services.
- **EBSCOHOST - MasterFILE Elite**: Provides full text over 1,160 periodicals covering nearly all subjects including general reference, business, and health, social science, education, multicultural issues.
- **Federal News Service**: Provides a fast access service to the full range of transcripts, including Washington Transcripts, Prepared Testimonies and Congressional Hearing.
- **First Search**: An interactive online information system that provides access to over 70 online databases on timely information about books, journal articles, films, computer software, and other materials.

- **Galenet**: A one-stop shopping database for Gale Research products. It provides updated profile and contact information of organization, research centers, publications and broadcast media
- **GPO Access**: An online service provided by the U.S. Government Printing Office. Products of this service include the Congressional Record, Federal Register, Congressional bills, and other important government documents.
- **Lexis-Nexis**: Provides online full-text legal, news and business information from over 3,200 legal and business publications.
- **PDQ (Public Diplomacy Query)**: Provides timely descriptive information on the Public Diplomacy produced and acquired programs and policy materials.
- **State-USA**: An online information resource from the Economics and Statistics Administration, U.S. Department of Commerce, that contains crucial and timely business and economic information produced by U.S. government agencies.

Products

- **Washington File** covers official U.S. government texts, policy statements an interpretive material, and byline articles prepared daily by the International Information Programs of the U.S. Department of State.